



Purpose

The purpose of this policy and procedure is to manage the transition from superseded or deleted Training Package qualifications and units of competency, and expired accredited courses. It will also describe arrangements to 'teach-out' students enrolled in superseded or deleted qualifications or expired accredited courses.

It will also ensure that a Learning and Assessment Strategy is developed for each qualification / course / unit on its Scope of Registration as per Standard 1 (Clauses 1.26-1.27) of the Standards for RTOs 2015

Related Standard

Standard 1 – Clauses 1.26-1.27

Responsibility

The RTO Manager is responsible for the implementation of this policy and procedure and to ensure that staff are aware of its application and implement its requirements.

Policy Requirements

Footscray City College will ensure that:

1. where a course or a qualification on its scope of registration is superseded, all students' training and assessment is completed and the relevant AQF certification documentation is issued or students are transferred into its replacement, within a period of one year from the date the replacement training product was released on the National Register
2. where an AQF qualification is no longer current and has not been superseded, all students' training and assessment is completed and the relevant AQF certification documentation issued within a period of two years from the date the AQF qualification was removed or deleted from the National Register
3. where a skill set, unit of competency, accredited short course or module is no longer current and has not been superseded, all students' training and assessment is completed and the relevant AQF certification documentation issued within a period of one year from the date the skill set, unit of competency, accredited short course or module was removed or deleted from the National Register, and
4. a new student does not commence training and assessment in a training product that has been removed or deleted from the National Register.

The requirements above do not apply where a training package requires the delivery of a superseded unit of competency.